

## COLNBROOK WITH POYLE PARISH COUNCIL

Minutes of the FINANCE & POLICY COMMITTEE meeting held at the Village Hall, Colnbrook on Tuesday 18<sup>th</sup> September 2007, commencing at 9.00 pm.

---

### PRESENT

Chairman: Cllr L. Tucker  
Vice Chairman: Cllr. R. Angell  
Cllrs. Ghatora, Hood, Jones, Laxman, MacDougald, Nye, Rayner, and Zeffert

Officer Present: Mr. R.L.N. Hewson (Clerk and Finance Officer)

### FP/07/20 APOLOGIES FOR ABSENCE

Received from Cllr. Mrs Underhill.

### FP/07/21 MINUTES

The minutes of the Finance and Policy Committee meeting held on 17<sup>th</sup> July 2007 were confirmed as a true record subject to the change of date of 19<sup>th</sup> July to 19<sup>th</sup> June (Minute FP/07/15).

### FP/07/22 LIST OF PAYMENTS

The List of Payments from 17<sup>th</sup> July 2007 – 17<sup>th</sup> September 2007 in the sum of £15,721.12 (inc. VAT) was confirmed and approved.

### FP/07/23 VILLAGE CHAT

Cllr. Laxman circulated information cards to be distributed throughout the Parish. It was also AGREED that estate agent notice boards be erected as well as posters in the shops and pubs.

The Chairman requested members to attend the Friday evening before to aid in setting up the Council's stand.

### FP/07/24 GRANT APPLICATIONS

There were no grant applications.

FP/07/25

QUESTIONS ARISING FROM COUNCIL MEETING ON 04/09/2007

- a) Death of Ralph Porter.

As well as being a former Councillor, Mr Porter was the current internal auditor to the Parish Council. It was a legal requirement on the Council to have a responsible qualified internal auditor. A former external auditor Mr Barrie Dancer, who knew the Parish Council systems etc. had agreed to undertake the work at £35.00 an hour. The Finance Officer estimated that it would take between 7 and 10 hours. Accordingly the Committee AGREED that Mr Dancer be appointed for 2007/2008 and requested that he continue in Office after this current year.

- b) It was also AGREED that a wreath be sent to Mr Porter's funeral.
- c) It was also AGREED that a bouquet and presentation plate be given to Mrs K. Wallis at Saturday's lunch.

The meeting closed at 9.35 pm.

SIGNED:.....

DATE.....